



# APPLICATION for Health Benefits for Persons with Breast or Cervical Cancer

(Esta solicitud está disponible en español.)  
(This application is available in Spanish.)

When a woman learns she may have breast or cervical cancer, she needs treatment right away and she should not have to worry about how to pay for it. The state of Illinois has health insurance for women with breast or cervical cancer or certain precancerous cervical conditions. There are no premiums for this coverage. The Illinois Breast and Cervical Cancer Program (IBCCP) and Health Benefits for Persons with Breast or Cervical Cancer work together to cover the medical services a woman in this situation needs.

**Section 1 - To be completed by the medical provider. *Please print.***  
**Esta sección será completada por el proveedor médico.**

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Medical Provider Name \_\_\_\_\_ Provider Address \_\_\_\_\_

Contact at Provider's Office \_\_\_\_\_ Phone number at providers office \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Diagnosis supported by pathology report:

- Breast Cancer;
- Cervical Cancer;
- Cervical Intraepithelial Neoplasia, grade III (CIN III);
- Severe dysplasia of the cervix;
- High-Grade Squamous Intraepithelial Lesion (HGSIL); and/or
- Atypical glandular cells of undetermined significance (AGUS) with a suspicion of adenocarcinoma in situ.

*If none of the above, stop. Patient does not qualify.*

Date of Diagnosis \_\_\_\_\_

Date Screening Began - if Known \_\_\_\_\_

Is patient currently in need of treatment?

Yes  No

If patient's diagnosis falls within the program criteria, please read the following, sign and date below, assist the patient to complete Section 2 and submit the application as described on the next page.

Submission of this application does not guarantee that the patient named above will qualify for Health Benefits for Persons with Breast or Cervical Cancer, nor does it absolve medical providers of any legal or ethical responsibility to their patients.

\_\_\_\_\_  
Signature of Medical Provider

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

## Medical Provider's Checklist

- Assist the patient to complete Section 2 and collect copies of necessary documents.
- Check to make certain Section 1 and Section 2 are completed and signed.
- Attach the following documents to the application
  - Pathology report supporting the reported diagnosis;
  - Documentation dated within the last 3 months verifying current treatment for cancer or precancerous condition;
  - *Cornerstone Informed Consent Form* signed by the patient and a witness;;
  - Proof of patient's age;
  - Copy of patient's insurance cards, if applicable;
  - Proof of all income reported by the patient; and
  - Proof of patient's citizenship or immigration status.;
- **Complete as much of the application as possible and submit it, along with the required attachments, to the IBCCP Lead Agency serving the patient's county or community. Applications submitted without the applicant's name, address, signature, a pathology report and signed *Cornerstone Informed Consent Form* will not be processed.**
- To find where to submit applications for your county/community, please contact the Illinois Department of Public Health at 217-524-6088 to be directly connected/referred to the respective IBCCP Lead Agency in your area, or visit the website at [www.cancerscreening.illinois.gov](http://www.cancerscreening.illinois.gov) and find the interactive Illinois map under IBCCP Offices tab.

## Review Process

The IBCCP Lead Agency will review the application to decide whether the applicant meets the qualifying criteria for age, insurance status and diagnosis. The IBCCP Lead Agency will forward to Healthcare and Family Services (HFS) only applications that meet these qualifying criteria. The Lead Agency will notify the applicant and medical provider of its decision. Applications that do not meet these criteria will be immediately returned to the referring medical provider.

If the application meets the qualifying criteria for age, insurance status and diagnosis, the Lead Agency will send it to HFS for the final determination of whether the applicant qualifies for Health Benefits for Persons with Breast or Cervical Cancer. HFS will notify the applicant, medical provider and the Lead Agency of its decision.

## Become a Participating Provider

Persons who qualify for Health Benefits for Persons with Breast or Cervical Cancer are covered for a full array of medically necessary services provided by medical providers enrolled to participate with HFS. If you are not currently enrolled with HFS, please call 217-782-0538 or visit the HFS website at [www.hfs.illinois.gov/enrollment/](http://www.hfs.illinois.gov/enrollment/) for information about the program and medical provider enrollment documents. If your patient qualifies, you may receive payment for services already rendered.

**Section 2 - To be completed by the applicant. Please print.**

**Please answer completely. The federal government requires that we collect information about your income even though the program is open to women at any income level.**

**If you need help to complete these questions, ask your medical provider or call the Women's Health-Line at 1-888-522-1282 to find an agency near you that can help. If you use a TTY, call 1-800-547-0466. The call is free.**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Maiden Name or Other Legal Name \_\_\_\_\_ Sex  Female  Male Social Security Number \_\_\_\_\_

Send copy of a **birth certificate, driver's license or other document that proves your age.**

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

County you live in \_\_\_\_\_ Home Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

If you do not have a phone and we can reach you by calling someone else, tell us who?

Name \_\_\_\_\_ Phone number \_\_\_\_\_

Years of Education Completed \_\_\_\_\_ Are you pregnant now?  Yes  No  
Marital Status/Relationship  
 Never Married  Married  Widowed  Divorced  
 Separated  Other describe: \_\_\_\_\_

If you are married, please complete the following even if your spouse is not living with you.

Name of Spouse \_\_\_\_\_ Social Security Number of Spouse \_\_\_\_\_

Name of Spouse's Employer (if employed) \_\_\_\_\_

Language Preference  
 English  Spanish  Other List preferred language \_\_\_\_\_  
Are you of Hispanic origin?  Yes  No

Race -- Mark all that apply.  
 White  Black or African American  Native Hawaiian or Other Pacific Islander  
 American Indian  Asian  Unknown

If Asian, please tell us your subgroup:

Chinese  Japanese  Filipino  Indian  Korean  Vietnamese  Other

**1. Health Insurance**

Do you have or have you had health or hospital insurance including Medicare any time in the last 3 months?  Yes  No

If you have insurance, does it cover cancer treatment?  Yes  No

If no, explain and provide proof:

Date insurance was cancelled: \_\_\_\_\_ Do you have insurance just for cancer?  Yes  No

● If you have any form of health insurance, send a copy of the front and back of your insurance card with your application.

**Section 2 - continued**

**2. Income from Employment**

What is your total income from employment? Include all income before taxes, including tips. If you are married, list the combined amount earned by you and your spouse.

Total Income: \_\_\_\_\_  per week     per month     per year

- Send a copy of 2 pay stubs, a W2 form, an income tax return or any other documents to prove your earnings from employment.

**3. Other Income**

Does anyone in your family receive money other than what you earn from a job?     Yes     No

This could be Social security, child support, spousal support, income from rental property, unemployment benefits, pensions or trust income. If yes, complete the following.

Name of person who gets the money	Gross Monthly Amount	From where
(1)	(1)	(1)
(2)	(2)	(2)
(3)	(3)	(3)
(4)	(4)	(4)
(5)	(5)	(5)
(6)	(6)	(6)
(7)	(7)	(7)

- Send a copy of each payment received in the last 30 days for each source of other income.

**4. Household Size**

How many people are supported by the income you listed for questions 2 and 3?

Count your children or step-children younger than 19, your spouse if you are married, and yourself.

Tell us the names and ages of the people you counted and how they are related you. \_\_\_\_\_

Name	Social Security Number (Optional)	Date of Birth	Relationship
(1)	(1)	(1)	(1)
(2)	(2)	(2)	(2)
(3)	(3)	(3)	(3)
(4)	(4)	(4)	(4)
(5)	(5)	(5)	(5)
(6)	(6)	(6)	(6)

## Section 2 - continued

### 5. Support Payments

Do you or does anyone listed above pay child support or spousal support?  Yes  No

If yes, how much is paid each month? \_\_\_\_\_

### 6. Questions about U.S. Citizenship

Are you a U.S. Citizen?  Yes  No If yes, tell us where you were born. If no, go to question 7.

Place of birth - City \_\_\_\_\_ State \_\_\_\_\_

- Send a copy of a U.S. passport, Certificate of Naturalization (N-550 or N-570), Certificate of Citizenship (N-500 or N-561). If you do not have one of these documents, send a copy of one document from each of the following lists to prove your citizenship and identity.

#### Proof of Citizenship

- Certified copy of a birth certificate from the state or county where you were born
- Final Adoption Decree
- Official military record that shows your place of birth
- Paper showing you were employed by the U.S. government before 1976.

#### Proof of Identity

- Driver's License or State issued ID card
- School ID
- U.S. Military ID
- U.S. Military Dependent Card
- Other government ID issued by a city, county, or U.S. state

**If you do not have one of these citizenship or identity documents, you can send in your application without them, but you must try to get them.**

You can get birth certificates from the state or county where you were born. You will need to list your name on your birth certificate, your date of birth, where you were born and your parents' names to apply for an official copy of your birth certificate. You may have to pay for an official copy.

If you were born in Illinois, you can find out where to get your birth certificate from the county where you were born at [www.idph.state.il.us/vitalrecords/countylisting.htm](http://www.idph.state.il.us/vitalrecords/countylisting.htm) or you can get your birth certificate from the state by calling the Illinois Division of Vital Records, M - F, 8:30 a.m. - 4:00 p.m. at 217-782-6553, or applying over the Internet at [www.idph.state.il.us/vitalrecords](http://www.idph.state.il.us/vitalrecords).

If you were born in a different state, you can find out how to apply for your birth certificate from the National Center for Health Statistics. Call 1-866-441-6247. The call is free. You can also visit [www.cdc.gov/nchs](http://www.cdc.gov/nchs).

If you cannot get documents to prove you are a U.S. citizen or your identity, call the Health Benefits Hotline at 1-800-226-0768. If you use a TTY, call 1-877-204-1012. The call is free. There may be other documents you can use.

### 7. Immigration

If you are not a U.S. citizen, tell us your Alien Registration Number \_\_\_\_\_

- Send a copy of one of the items listed below as proof of your Alien Registration Number.
  - Alien Registration Receipt Card, Permanent Resident Card or Green Card.
  - Passport with the following stamps or attachments: Arrival-Departure Record (I-94) including the stamp showing status, or Resident Alien Form (I-551) or Temporary Resident Card (I-688).
  - A court-ordered notice for asylees.
  - Other proof of lawful immigration status.

Only the person applying for Health Benefits for Persons with Breast or Cervical Cancer needs to provide proof of legal immigration status. The state will not check the immigration status of anyone else in the household.

**Section 2 - continued**

**Read and Sign**

Read carefully, then sign and date the application below.

- Be sure to answer the questions correctly. HFS (Healthcare and Family Services) may check all information on this form. You must help us if we ask you to prove that your information is right.
- We will keep what you tell private as required by law.
- By signing below, you give your healthcare providers permission to share information about you including your medical condition with IDPH (Illinois Department of Public Health), the Illinois Breast and Cervical Cancer Program Lead Agency and HFS.
- Sending in this application does not guarantee that you will qualify for health insurance.
- You agree the state may seek reimbursement for services the state covered for you if those services should have been paid for by any other health coverage you may have.
- We will not share any information about immigration of any person who does not have an Alien Registration Number. We will verify your immigration status if you gave us your Alien Registration Number. To do that, we check the number with the U.S. Citizenship and Immigration Services (USCIS). We may send other information to USCIS, such as copies of proof you sent of an Alien Registration Number and your Social Security Number, if you have one.
- If HFS pays medical bills for you, you give your right to collect medical support payments to the State of Illinois.
- Anyone who knowingly misuses the HFS MediPlan card may be committing a crime.
- The Illinois Breast and Cervical Cancer Program must collect information about persons who apply. This information may include your age, income, insurance status and diagnosis. This information may be used by IDPH and HFS to report statistics about persons who get services from the program. Your name will not be used in these reports.

I declare under penalty of perjury that I have read all statements on this form and the information I give is true, correct and complete to the best of my knowledge. I understand that I could be penalized if I knowingly give false information.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

(Make a mark and have another adult sign next to your mark if you cannot sign your name.)

If someone completed this application on behalf of the Applicant, please complete the following and sign.

Name (print) \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Phone number \_\_\_\_\_

Relationship to Applicant? \_\_\_\_\_

## Applicant's Checklist

- Did you answer all the questions in Section 2?
- Did you sign and date Section 2?
- Do you have copies of all the proofs we said you would need?
- All the information that needs proof is marked with a large bullet ●.
- Take the completed application with copies of all proofs to your medical provider's office.

## Next Steps

- Your medical provider must answer the questions in Section 1 and sign and date Section 1.
- **Your medical provider must send both Section 1 and Section 2 to the IBCCP (Illinois Breast and Cervical Cancer Program) Lead Agency that serves your county or community.**
- The IBCCP Lead Agency will review the application. If something is missing, the Lead Agency will let you or your medical provider know what else must be sent.
- If you meet the age, insurance status and diagnosis requirements for health insurance, the Lead Agency will notify you and your medical provider. The Lead Agency will send your application packet back to your medical provider. If this happens, talk to your medical provider about other options you may have.
- HFS will review your application as quickly as possible to make the final decision about whether you qualify for Health Insurance for Persons with Breast or Cervical Cancer.
- HFS will send you a notice to tell you, your medical provider and the Lead Agency if you qualify for health insurance. If you do not qualify, the notice will tell you why.

## Other Important Information

If you are not satisfied with the actions taken on this application by HFS, you have the right to a fair hearing. You can ask for a fair hearing by calling 1-800-435-0774 (TTY: 1-877-734-7429). **Use this number only to ask for a fair hearing.** You can also ask for a fair hearing by writing to Healthcare and Family Services, Bureau of Administrative Hearings, 401 South Clinton Street, 6th Floor, Chicago, Illinois 60607.

You may qualify for other Illinois health insurance programs. Visit [www.health.illinois.gov](http://www.health.illinois.gov) for more information.

If you have income from child support or Social Security, if there is a stepparent in your home, if you have high medical bills, or you have a disability that keeps you from working, you or your family may qualify for one of these other programs. You may apply for them at your Department of Human Services, Family Community Resource Center (FCRC). To find the FCRC serving your community, call 1-800-226-0768. If you use a TTY, call 1-877-204-1012. The call is free. You can also find the office near you at [www.dhs.state.il.us/officeLocator/](http://www.dhs.state.il.us/officeLocator/). **If you apply for health Benefits for Persons with Breast or Cervical Cancer, please do not apply again until we tell you our decision.**

Health Benefits for Persons with Breast or Cervical Cancer is open and accessible without regard to sex, race, disability, national origin, religion or age except as allowed by law. The State of Illinois is an equal opportunity employer that practices affirmative action. The State of Illinois provides reasonable accommodations according to section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Section 3 - To be completed by the IBCCP Lead Agency/Consortium Agency. *Please print.*  
Esta sección será completada por la Agencia/Consortio Principal IBCCP.

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Date Referral Received \_\_\_\_\_ Date Referral Submitted to HFS Breast and Cervical Cancer Eligibility Unit \_\_\_\_\_

Lead/Consortia Agency Name \_\_\_\_\_

Lead/Consortia Agency Telephone \_\_\_\_\_ Lead/Consortia Agency Fax \_\_\_\_\_

Lead Agency name if referral is from a Consortia Agency \_\_\_\_\_

The applicant meets the following IBCCP criteria for referral to HFS:

- Age;
- Resident of Illinois;
- Uninsured, including not having FamilyCare or other HFS medical coverage; and
- Diagnosed with breast or cervical cancer or one of the specified precancerous cervical conditions as supported by pathology report submitted.
- Currently in need of treatment for breast or cervical cancer or a precancerous cervical condition as supported by documentation dated within the last 3 months.

Signature of Case Manager \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Case Manager \_\_\_\_\_ Email Address \_\_\_\_\_

**Submit to:**

HFS Breast and Cervical Cancer Eligibility Unit  
P.O. Box 19122  
Springfield, Illinois 62794-9122

Or, **FAX** Sections 1, 2 and 3 of the completed and signed application along with copies of required proofs to:  
HFS Breast and Cervical Cancer Eligibility Unit,  
**Fax Number: 217-557-3524.**

**If you have questions for the BCC Eligibility Unit call 1-866-460-0913.**

**Note:** The application date is the date that HFS receives the application. If eligible, coverage can begin no more than three months prior to the month in which HFS receives the application.